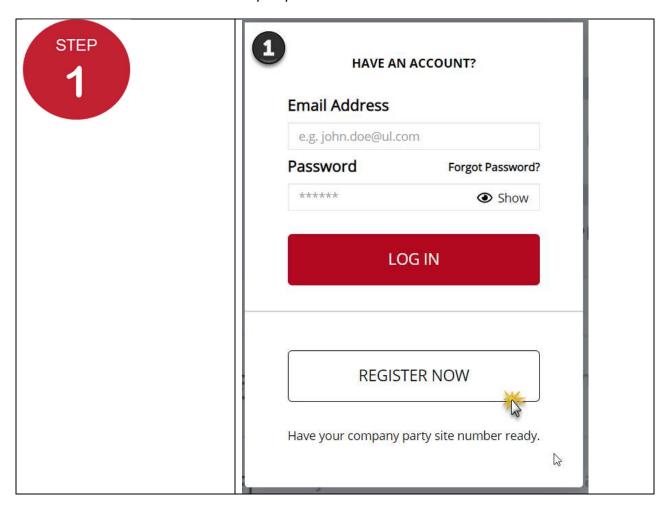
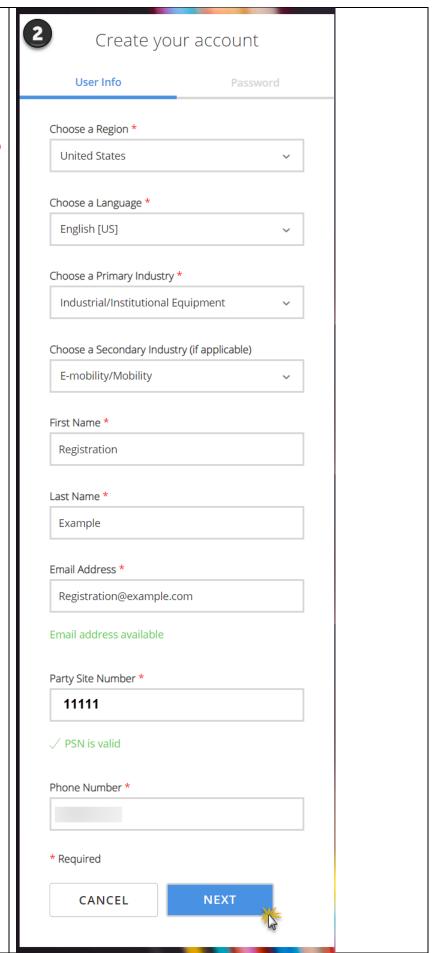
myUL[™] Registration and Validation

Signing up for myUL requires users to Register. Once a user has Registered, someone must validate that the user should have access before they may use the site.



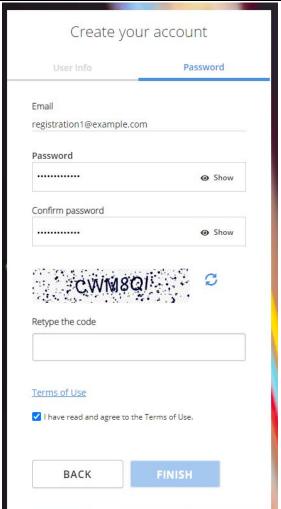


- 1. Please fill in all fields with RED asterisks
- 2. If you do not have your party site number, please contact your UL Contact for assistance.
- 3. Click the "Next" button.



STEP 3

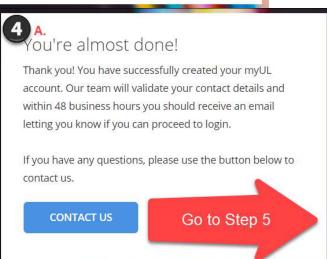
- 1. Enter your desired password and confirm it
- 2. Confirm the Captcha code
- 3. Review and accept the Terms and Conditions by clicking on the checkbox
- 4. Click the "Finish" button





You may see one of two different notices:

- If you see Screen 4A, your request for access will be reviewed by myUL Team.
- 2. You will receive an email once your access has been granted.
- 3. Please proceed to Step 5.



OR



- 1. If you see Screen 4B, your request is being reviewed by the Master Gatekeeper or Gatekeeper at your company for the Party Site Number you entered in Step 2.
- 2. Once they have reviewed it, you will receive an email once your access has been granted.
- 3. Please proceed to Step 7.

4 B. ou're almost done! Thank you! You have successfully created your myUL account and: a. Your request for access has been routed to your locations Master Gatekeeper or Gatekeeper for approval OR b. You created your Registration based on an email invitation. If this is the case, you can log in now at https://my.ul.com If you would like to request a change of Master Gatekeeper or if you have questions please use the Contact Us button below. Go to Step 7 **CONTACT US**

STEP

Portal Master Gatekeeper Access has been Granted," you can return to the myUL site and enter your email Please proceed to Step 6.

myUL Portal Master Gatekeeper Access has been Granted

ulsecurityservices@ul.com to me ▼

Dear User,

Go to Step 6

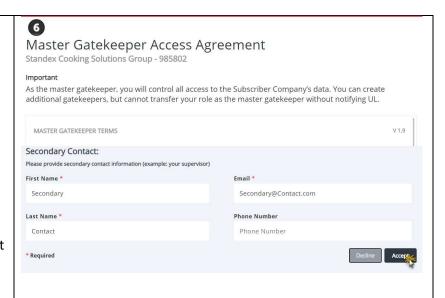
1. When you receive an email with the Subject Line "myUL address and your password.



- After logging in, you will be able to Review and Accept the Master Gatekeeper agreement.
- 2. A Secondary Contact who works for your company must be provided to assist UL should the Master Gatekeeper be unavailable. Please note, this process only records the contacts information.
- 3. Once you have reviewed the Agreement and provided a secondary Contact, click on the "Accept" button.
- 4. Welcome to myUL

T STEP

- When you receive an email with the Subject Line "myUL™ Client Portal Notification – Access to Party Site Number has been granted," you will have completed all the steps
- 2. Welcome to myUL



myUL™ Client Portal Notification - Access to Party Site Number has been granted

